



HOTEL STAFF PARTY PACKAGES



About us

With Sydney's world class harbour at its doorstep, Helm Bar & Bistro and the Cockle Bay Yacht Club are the perfect location for long harbour-side lunches or functions & events with a view. With two distinct spaces – our 'upper deck' which has a unique interior and our newly renovated Cockle Bay Yacht Club – we can offer a versatile space that can be set for cocktail style events up to 400 guests upstairs and 150 guests downstairs.

In addition to the impressive setting, we deliver an exceptional standard of service throughout the event process. Meet our experienced team of staff & management, whose job is to ensure that you have the best experience possible. We pride ourselves on being able to tailor packages to suit individual needs & desires, we know that no two parties are ever the same!



CBYC Alfresco area



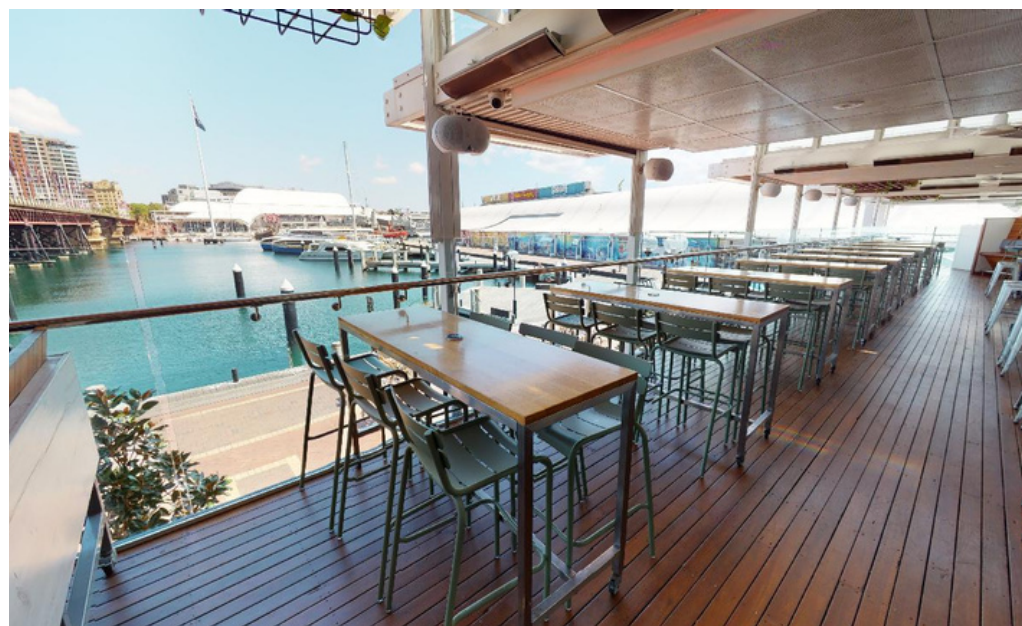
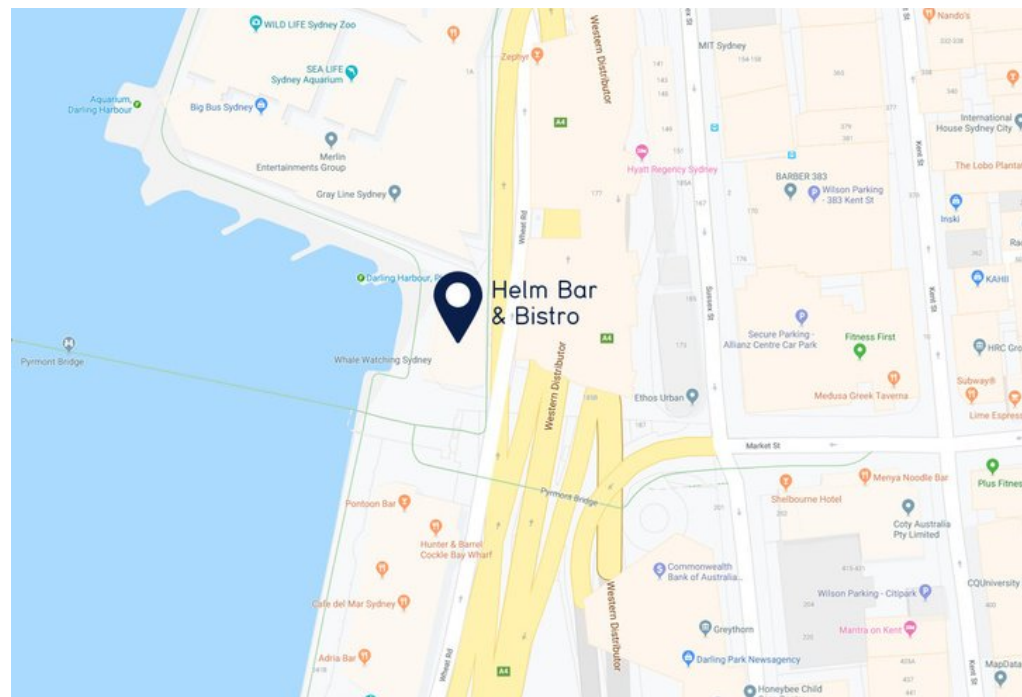
Location

Helm Bar & Bistro & Cockle Bay Yacht Club are right by the water, conveniently located in Darling Harbour/Cockle Bay, just a few steps away from the Sydney CBD, Sydney International conference centre & Barangaroo.

Multiple public transportation options are available to reach Helm Bar & Bistro:

- Taxi or Uber to 7 Wheat Road, Darling Harbour
- Catch a train to Town Hall or Wynyard train station. Just a short 7-minute walk to our door step
- Catch a Ferry to Barangaroo's new ferry wharf. Just a short walk around the corner from SEA LIFE Sydney Aquarium
- Travelling via light rail – alight at the Pyrmont Bay light rail station & we are just a short walk across the Pyrmont Bridge and down the escalators
- Driving in? Wilson Parking at Darling Park on Sussex Street

Helm Bar & Bistro also has lift access for those who struggle with stairs. Located on the ground level, next to the Captain Cook Cruises ticketing office, in the middle of the central corridor.



Helm Bar Seating

Event space

We can cater events up to 400 guests on our Upper Deck which has uninterrupted water views of beautiful Darling Harbour & vibrant hanging greenery. The space is set with a mixture of booths, high long tables &/or round cocktail tables with stools to create a nice casual atmosphere for all of your guest to move around freely.

Our Cockle Bay Yacht Club, which can cater for events up to 150 guests, is set with a mixture of high long bar tables & dinning tables. It is surrounded by beautiful green hedges, views of the harbour & has its very own bar.

Events will require a deposit & all food & beverage packages must be confirmed & pre-paid 2 weeks prior to the event.

For a virtual venue walk-through of Helm Bar & Bistro, click [here](#)



CBYC Seating



CBYC Reception Seating

VENUE INFO

PACKAGES AVAILABLE:

Sunday, Monday, Tuesday &

Wednesday.

February to August 2022.

Should you require an alternative

day, please discuss this with

Belinda to see if it can be arranged.

COVID LEGISLATION:

2 sqm

Helm Bar = 216 people

CBYC - 150 people

(includes alfresco area where you

must remain seated)

Additional info:

- Beverage packages are max 4 hours. Guests to pay for their own drinks or pre-arranged bar tab.
- 2 drinks per person per order for all beverage packages and for last hour, 1 drink per person per order.
- For numbers over 99 guests, additional \$300 charge for security.

PACKAGE 1

\$5000 Lunch Package:

- no minimum guest numbers
- 4 hour event 1pm - 5pm
- BYO bottled beer & wine only from your hotel stock.
- DJ for 3 hours 2pm - 5pm
- Security
- Staff
- Menu's on tables
- Wristbands
- Room Hire
- Venue cleaning
- \$3200 minimum of spend must be on food from menu provided

PACKAGE 3

\$7000 Evening Package:

- no minimum guest numbers
- 5.5 hour event 7.30pm - 1.00am
- BYO bottled beer & wine only from your hotel stock.
- DJ for 4 hours 8.30pm - 12.30am
- Security
- Staff
- Menu's on tables
- Wristbands
- Room Hire
- Venue cleaning
- \$4500 minimum of spend must be on food and beverage from menu provided

PACKAGE 2

\$5000 Lunch Package:

- no minimum guest numbers
- 4 hour event 1pm - 5pm
- DJ for 3 hours 2pm - 5pm
- Security
- Staff
- Menu's on tables
- Wristbands
- Room Hire
- Venue cleaning
- \$3200 minimum of spend must be on food & beverage from the venue only

PACKAGE 4

\$7000 Evening Package:

- no minimum guest numbers
- 5.5 hour event 7.30pm - 01.00am
- DJ for 4 hours 8.30pm - 12.30am
- Security
- Staff
- Menu's on tables
- Wristbands
- Room Hire
- Venue cleaning
- \$4500 minimum of spend must be on food and beverage packages from menu provided.

BEVERAGE PACKAGES

2 hours \$45

3 hours \$55

4 hours \$65

Beverage packages include:

- Free water available at all times
- Assortment of soft drinks & juice

Tap Beer:

- Carlton Draught Tank, Great Northern Super Crisp, Pure Blonde, Reschs & Brookvale Ginger Beer

Bottled Beer:

- Cascade Premium Light & Carlton Zero

Wine:

- Mortar & Pestle Brut NV Sparkling
- Mortar & Pestle Semillon Sauvignon Blanc
- Mortar & Pestle Cabernet Merlot

Additions:

- House spirits- \$10 per person
- Smirnoff Vodka, Gordons Gin, Jose Cuervo Tequila, J & B Scotch, George Dickel Bourbon, Pampero Blanco Rum, Bundaberg Rum

Food Menu

PIZZA

- Garlic Pizza (V) \$12
- Margherita (V) \$23
- Buffalo mozzarella, cherry tomatoes, fresh basil
- Gamberone \$25
- Marinated prawns, garlic, chilli oil, tomato, buffalo mozzarella & rocket
- Capricciosa \$25
- Tomato, ham, mushroom, artichoke, garlic, olive, & buffalo mozzarella
- Prosciutto e Rucola \$25
- Prosciutto, tomato, buffalo mozzarella, rocket & parmesan
- Diavola \$25
- Spice pepperoni, parmesan, buffalo mozzarella, chilli oil
- Duck \$25
- peking duck, mushrooms, buffalo mozzarella, shallots, hoisin sauce and chilli oil, served with cucumber ribbon
- All pizzas are available with Gluten Free 9" Bases for an extra \$5

FINGER FOOD

- Helm Buffalo Wings 40 pieces \$70
choice of 6 flavours w ranch dressing, carrot & celery sticks:
- salt szechuan & pepper
 - hot smokey bbq
 - franks hot sauce
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- Hummus Dip & bread (V) \$12
 - Bowl of Chips w aioli \$8
 - Vegetarian Vietnamese Rice Paper Rolls 30 pieces \$120
 - Prawn Vietnamese Rice Paper Rolls 30 pieces \$150
 - Truffled Mushroom & Parmesan Arancini (V/H) 50 pieces \$200
 - Mini Pies 50 pieces \$200
Choice of:
 1. Beef Bourguignon Pie (H)
 2. Chicken & Leek Pie (H)
 3. Butter Chicken Pie (H)
 4. Curry Vegetable Pie (H,V)
 - Donut Fries w nutella 20 pieces \$40

VEGETARIAN FOOD STATION \$200

- Hoummus dip
- Spicy Capsicum dip
- Babaganoush dip
- Celery & carrot sticks
- Mixed olives
- Stuffed roasted peppers
- Seasonal fruits
- Assortment of crackers & bread
- food stations are priced per ten people

DIETARY: GF = Gluten Free, V = Vegetarian, VG = Vegan available on request, DF = Dairy Free, H = Halal

Whilst we endeavour to cater to most dietary requirements, please be aware that we can not 100% guarantee that our products do not contain traces of gluten, nuts, shellfish or other allergens. Please make us aware at time of canapé selection if you have any specific dietary requirements.

Terms & Conditions

FUNCTION BOOKING AGREEMENT

To avoid any misunderstandings, we ask that you read through our function terms & conditions before confirming your booking. These conditions will help us to serve you in the best possible way.

TENTATIVE AND CONFIRMED FUNCTION BOOKINGS

Tentative bookings will be held for five (5) days & are not guaranteed. Should the booking confirmation form not be received within five (5) days, Helm Bar & Bistro + Cockle Bay Yacht Club reserves the right to cancel the tentative booking at any time, without further notice. A signed booking form with valid credit card details and paid deposit is required to secure your chosen function date and area.

CELEBRATION CAKES

You are welcome to bring a celebratory cake, we charge \$2.50 per person cakeage, which is capped at a maximum of \$50 per cake. Cakes & cupcakes are allowed only. This charge covers storage, presentation & general handling of your cake/cupcakes. No other foods or desserts are to be brought into Helm bar & Bistro + Cockle Bay Yacht Club.

FUNCTION AREA

Function areas are ready thirty (30) minutes prior to your confirmed booked time. Management reserves the right to reduce/minimize the size of the area at their discretion. Management reserves the right to change the location of your function within the venue without notice. Signage and bollards remain in place for up to four (4) hours unless otherwise specified and agreed to by the Events Manager prior to the commencement of your function. At the organised completion of your function, your designated area will need to be vacated for incoming bookings and functions within (30) minutes if no other arrangement has been made with the Event Manager.

FINAL NUMBERS AND CATERING

Final numbers & all catering must be confirmed fourteen (14) days prior to your function date. For December bookings this is thirty (30) days. This number will be the amount charged regardless of how many guests arrive on the day. Last-minute changes up to twenty-four (24) hours before your function will be considered but cannot be guaranteed. Use of confetti and candles are not permitted.

DRESS REGULATIONS

Function guests are subject to the same dress regulations as all other guests. Please see our Terms & Conditions page on our website for a specific dress code and entry policy.

RESPONSIBLE SERVICE OF ALCOHOL

Helm Bar & Bistro + The Cockle Bay Yacht Club practice the Responsible Service and Consumption of Alcohol. Whilst we encourage guests to enjoy themselves, we will not allow guests to drink to excess and place themselves and other guests at risk. Venue staff members are instructed to check ID's, not serve alcoholic beverages to guests under the age of 18 years, or to guests perceived to be close to or in a state of intoxication. All minors must be in the immediate presence of their legal guardian at all times in our venues. Please be aware management will support staff who refuse service to intoxicated, underage, quarrelsome, unruly, or offensive guests. Such guests will be asked to remove themselves from the venue immediately. If management has reason to believe that the behaviour of your guest(s) affects the smooth running of our venue's business or reputation, we reserve the right to remove the individual(s) from the premises at any point before, during, or after your function.

DELIVERY AND COLLECTION OF GOODS

Helm Bar & Bistro + CBYC will only accept delivery of goods on the day of the function at a time approved by the Events Manager. All goods must be collected on the same day unless prior arrangements have been made. Any goods delivered to our venues must be fully labeled with event details and contact information. All goods and additional suppliers must be approved before use. Use of confetti and candles are not permitted.

RESPONSIBILITY & LIABILITY

Helm Bar & Bistro + The Cockle Bay Yacht Club does not accept responsibility for damage or loss of any guest's property left on the premises. Function organisers of your event, are financially responsible for any damages sustained to our venue's property, fittings, or equipment. Credit card details are taken as a precaution before your function and any damages will be charged if applicable.

FORCE MAJURE

Where matters beyond the reasonable control of Helm Bar & Bistro + CBYC, release Helm Bar & Bistro + CBYC from any liability or loss incidental or consequential to payment is received by Helm Bar & Bistro + CBYC. Please ensure your payment details are correct & can be charged as per the payment type below.

PRICES

All prices quoted are inclusive of GST. Prices are correct at the time of printing and are subject to change without notice. During special events and peak periods (Easter, Christmas, and public holidays) may incur an additional rate.

PAYMENT

Full payment of room hire, catering and bar packages/tabs is due prior to your function, this excludes beverages on consumption. All prices are inclusive of GST. Most events will be required to pay a 50% deposit, upon confirmation of their function. Final 50% to be paid 10 days before the start date. Beverages on consumption and any extras will need to be paid to the venue at the conclusion of your function. Bank transfers must be received by Helm Bar & Bistro or CBYC ten (10) business days prior to your function date and an email remittance sent at the time of payment. Bank details will be provided on the invoice. All credit card payments will incur a 2.1% surcharge online and be made in full ten (10) business days prior to your function date. Full cash payments will be accepted in-person to your Events Manager. Cash payments must be received no later than ten (10) business days prior to your function start date.

TERMS & CONDITIONS REFUNDS AND CANCELLATIONS

Any cancellations must be made in writing to your function coordinator fourteen (14) days prior to your function date, to avoid being charged. Cancellations within fourteen (14) days will be charged for room hire and catering. Cancellation within thirty (30) days will result in a non-refundable deposit. Non-appearance without said notification will not be applicable for a refund. Full function payments are non-refundable and are not transferable for any other products or services.

Membership Cards cannot be used on function food and beverage for discounts but are able to receive reward points.

Daily food and drink specials are not applicable to functions.

I,

have read & agree to the Terms & Conditions & confirm that all the information provided to Helm Bar & Bistro are true & correct.

Signature

Date